

MAR 14 2024

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
B. Davis
DEPUTY

On this 13th day of February 2024, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Dale LaGrone	Commissioner, Precinct #4

Commissioner Craig M. Lawless was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge Rodger McLane gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce reported on upcoming events and new businesses in the County.

2. **COMMISSIONER'S REPORTS:**

Commissioner Dale LaGrone reported that the Road and Bridge Department continues to repair damage to county roads caused by winter weather.

3. **COUNTY JUDGE'S REPORT:**

County Judge McLane reported that Commissioner Craig M. Lawless is out due to illness.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Marinna Collins as a Detention Officer with the Panola County Sheriff's Department effective February 5, 2024 at the rate of \$16.81 per hour plus uniform allowance.

- b. To record a change in status of employment for Tabitha Martinez from Assistant Jail Administrator Sergeant with the Panola County Sheriff's Department to Bailiff/Courthouse Security Officer with Panola County effective February 12, 2024 at the rate of \$25.70 per hour.

ROAD & BRIDGE

- a. To approve and record a request by KCB Services LLC to place 10" lay flat temporary water lines within the right-of-way of Panola County Roads #211 and #3062.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of January 2024.
- b. To record Statement of Officer and Oath of Office forms for Panola County Reserve Deputy Constable, Precincts #1 and #4 Heather Green.
- c. To record the Panola County Appraisal District Board of Directors for the 2024-2025 term.
- d. To record Panola County Criminal District Attorney State Forfeiture Budget Amendment #1 for Fiscal Year 2024.
- e. To record AIA Document A101-2017 Standard Form Agreement between Panola County and Casey Slone Construction LLC regarding ADA ramp and drainage repairs project.
- f. To record Performance/Payment Bond for Contractor Casey Slone Construction LLC for ADA ramp and drainage repairs project.
- g. To record Panola County Emergency Management Director/Coordinator Notification forms.
- h. To authorize the County Auditor to advertise for sealed bids for the purchase of one (1) 1-ton cab and chassis crew cab truck for the Panola County Road and Bridge Department, Precinct #3. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened March 12, 2024 at 9:00 AM.
- i. To approve and record 2024 Budget Amendment No. 3.

- j. To record a copy of the Panola County Juvenile Probation Department Notice of Meeting and to record written statement containing the date, time and place said adjustments and documents will be considered for approval and recording.
- k. To record a copy of Panola County Community Supervision and Corrections Department's Minutes of Meeting held August 29, 2023 and to record written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval and recording.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Justice of the Peace, Precincts #2 and #3 Toni Hughes; Panola County Justice of the Peace Clerks, Precincts #2 and #3 Maria Hernandez and Mary Sue Kiper; PCSD Chief Deputy David Gray; PCSD Captain Adams Jones; PCSD Lieutenants James Ferris and Christopher Welk; PCSD Criminal Investigators Chadd Gray, James Jablon, Joshua Nagle, Andrew Nixon (3), and Randy Payne; PCSD Deputy Sheriffs Haley Baker, Travis Curry, Ronnie Endsley, Jason Gradberg, Hunter Gray, Brenton Humphries, Scott Jones, Bruce Koch, Jeff Martin, Jesus Martinez, James McBrayer, Colton McNair, Matthew Mitchell, Richard Mojica (2), Travis Wilson and Timothy Windham; PCSD Patrol Sergeants Quade Davis, Stephen Gillie, Christopher Hansen and Calahan Malone; PCSD Reserve Deputy Sheriffs Heather Green, Phillip Grimes, David Johnson, William Magness, Brant Shrell and Steven Tiller; PCSD Jail Administrator Tina McMullen; PCSD Jail Sergeant Tabitha Martinez; PCSD Senior Detention Officer Christina Lyles; PCSD Detention Corporals Ashley Esquivel and Joyce Wilder; PCSD Sergeant Communications and Civil Process Shakami Manning; PCSD Deputy Sheriff – Courthouse Security Hollie Mojica; Panola County Constable, Precincts #1 and #4 Jeff Ivy; and PCSD Training Coordinator Travis Curry.

Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion carried unanimously, with Commissioner Craig M. Lawless absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to table until the April 23, 2024 session of Commissioners' Court a mid-year review of all HEBP services and the County Choice Silver Presentation by Texas Association of Counties Representatives. The motion carried unanimously, with Commissioner Craig M. Lawless absent.
8. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve Agreement CDV23-0438 with the Texas Department of Agriculture for a 23/24 TXCDBG Grant Award on behalf of Rock Hill Water Supply Corporation. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE AGREEMENT ATTACHED.
9. Katlin Brown of Traylor & Associates presented information on the grant awarded to Rock Hill Water Supply Corporation, as required by TXCDBG Grant Agreement CDV23-0438 referenced in item 8 above.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a Submitter Merchant Payment Processing Instructions and Guidelines between Paymentech LLC, JPMorgan Chase Bank NA and Panola County in connection with payment processing for Tyler Technologies Eagle software in the Panola County Clerk's Office. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE DOCUMENT ATTACHED.
11. County Judge Rodger McLane moved and Commissioner Dale LaGrone seconded the motion to approve food item forms for bids solicited for the purchase of items of food for the Panola County Detention Center. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE FOOD ITEM BID SHEET ATTACHED.
12. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to appoint Justin Castleberry and re-appoint Rose Helen Reid, Carl Anderson, Kirk Weaver and Steven Hill to the Sexually Oriented Business Order, Permit and License Appeal Board for a one-year term commencing February 28, 2024 and ending February 28, 2025. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE APPOINTMENT ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve an election agreement between Gary ISD and Panola County. The

motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE AGREEMENT ATTACHED.

14. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve an election agreement between the City of Carthage and Panola County. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE AGREEMENT ATTACHED.
15. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve the purchase of two acres of land from Bettie Williams; to approve a Farm and Ranch Contract for said purchase and to approve payment for the land and associated fees upon receipt of all appropriate documents. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE CONTRACT ATTACHED.
16. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to authorize the County Judge to publish notice of public hearing for February 27, 2024 at 9:00 AM to reduce the speed limit on County Road #302 to 30 MPH pursuant to Section 251.152 of the VTCA Transportation Code. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE NOTICE ATTACHED.
17. County Judge Rodger McLane moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to publish notice of public hearing for February 27, 2024 at 9:00 AM to reduce the speed limit on County Road #3131 to 30 MPH pursuant to Section 251.152 of the VTCA Transportation Code. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE NOTICE ATTACHED.
18. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to approve a revised Panola County Routing and Road Use Agreement and Panola County Cab Permit for use by the Panola County License and Weight Officer effective February 13, 2024. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE AGREEMENT AND PERMIT ATTACHED.
19. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve a contingent fee contract with Perdue Brandon Fielder Collins and Mott LLP pursuant to Article 103.0031 of the Code of Criminal Procedure, said contract being for the Panola County Justice of the Peace Offices collections of delinquent government receivables owed to Panola County; notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code. The motion carried unanimously, with Commissioner Craig M. Lawless absent. SEE CONTRACT ATTACHED.
20. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to approve an estimate from Skypine Roofing for a new roof (front section) at the Panola County Expo Building, with a 50% deposit required for materials. The motion

carried unanimously, with Commissioner Craig M. Lawless absent. SEE ESTIMATE ATTACHED.

21. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to use ARPA funds to assist A & P Water Supply Corporation, Clayton Water Supply Corporation, Deadwood Water Supply Corporation, DeBerry Water Supply Corporation, Fairplay Water Supply Corporation, Gary Water Supply Corporation, Holland's Quarters Water Supply Corporation, Murvaul Water Supply Corporation, Panola-Bethany Water Supply Corporation, Rehobeth Water Supply Corporation, Riderville Water Supply Corporation, Rock Hill Water Supply Corporation and South Murvaul Water Supply Corporation. This \$30,000 (amount corrected from agenda wording) funding for each water district will be contingent upon compliance with parameters set forth in the County Judge's letter. The motion carried unanimously, with Commissioner Billy Alexander abstaining on Fairplay Water Supply Corporation, and Commissioner Craig M. Lawless absent. SEE LETTER ATTACHED.

The meeting adjourned at 9:15 AM.

Dated this 13th day of February 2024.

Rodger G. McLane

Rodger G. McLane, County Judge

3/12/2024

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the authorized proceedings of Commissioners' Court held on February 13, 2024.

Bobbie Davis

Bobbie Davis, County Clerk



3/12/2024

Date